

BRENT KNOLL PARISH HALL COMMITTEE
ANNUAL GENERAL MEETING
HELD ON
10TH MAY 2021 at 7:30pm via ZOOM

PRESENT: Messrs R Filmer, E Fuller, J Page, M Hares (via telephone), J Butters (via telephone) K Russell, S Russell, B Ward & S Few

APOLOGIES: A Castle & S Joyce

MINUTES: Minutes of the meeting held on the 11th May 2020 had been circulated. Proposed by KR and seconded by BW that the minutes were a true and accurate record, agreed by all and will be signed by RF.

CHAIRMAN'S REPORT: RF reported that it had been a strange year and fundraising events were curtailed because of Covid. However, the Monthly Bazaars were held in January, February and March and thanks go to Viv Hares and MH for organising these. There was also the 200+ Club, proceeds from the bar and raffle at the Really Bad Show. All other fundraising events were cancelled. The Wassail took place at the beginning of the year and a donation was received from John Harris, for which the Parish Hall are very grateful. The Parish Hall was closed from March 2020 because of lockdown. Meetings were held on Zoom from April. The cleaners continued to clean the Parish Hall and they cleaned areas that they had been unable to clean when the Hall was open. The maintenance jobs carried out during 2020 were numerous and included new notices and bins for the kitchen, 100 new chairs were purchased and the old ones were sold, a new velux blind was fitted, acoustic tiles were purchased and fitted, new speakers and amps were purchased and installed in the Nuttall Room, despite the Parish Hall being closed MH and SR erected a Christmas tree at the front of the Hall, two new sets of steps were purchased for the stage, SR purchased and fitted a Hearing Loop, the book store was sorted and excess books were donated to BIARS, Paul Dixon sanded and sealed the floor of the Harris Room, damaged roof tiles were replaced, the weather vane was refurbished, security gate and signs were installed at the rear of the Hall to stop children climbing onto the roof, SR purchased and installed four security cameras, the Legion notice board was fitted to the front of the Hall and a drinks fridge was donated by the village shop. In 2021 a number of children's tables and chairs were donated by Tadpoles, the Hall notice board was refurbished, the Alec Dite bench was refurbished, new booking software was purchased, and the Hall's documentation was reviewed, and thanks to EF the planters were cleared and replanted. RF thanked AC who, although he has been unable to take part in meetings, has been refurbishing the fundraising posters. RF thanked MH and SR for all the work they carried out on the Parish Hall and to the valuable contribution they make to the running of the building. RF thanked the Committee for their ongoing help and support. RF also thanked AC. MH thanked RF for all his hard work.

TREASURER'S REPORT: JP went through the Accounts (see over) and said that the income from the Hall is higher than expected as there was a carry-over from the previous year. The interest from the Bank is down from the previous year, as the interest rate was reduced. The 200+ Club is slightly up on last year. There is an entry under the heading 'Fete' as a payment was received for an advertisement in the 2019 Fete programme. Also, the donations from the 200+ Club have increased from last year and JP said that if a winner does not cash their winning cheque it is treated as a donation. Other donations were up on last year and £500 was received from the proceeds of the Wassail, Somerset Community donated £1,000 and the Parish Hall received £10,000 from Sedgemoor District Council to offset the lack of income due to Covid. The electricity and gas bills are larger than last year. These payments were increased by the Utilities before lockdown. JP has sent readings to prove that the electricity and gas were not being used. There should be a large rebate for the gas in the region of

£600 and £800. There should also be a similar rebate from the electricity company. Cleaning and window cleaning have taken place when the Hall was closed, and extra cleaning has taken place so the bill for cleaning is not as low as it could have been. The major work that took place was the installation of the acoustic tiles which cost £2,754.40. The December 2020 200+ Club draw will be carried over to 2021. JP explained that he must send a report when he submits the accounts. Before reading out the report, JP asked the Committee members to comment if there was anything they did not agree with. JP read out the report and there were no comments, and the Committee agreed the report. RF said thank you to JP for his work as Treasurer and the Committee agreed.

BOOKING SECRETARY'S REPORT: JB said there was not a lot to report. The Hall was being used a lot before lockdown. JB said she has been receiving unfavourable comments due to the Hall remaining closed.

ELECTION OF COMMITTEE: RF said there are two types of Trustees on the Committee – User Groups Representatives & Elected members. RF asked if anyone no longer wanted to be on the Committee and everyone agreed to be re-elected. BW proposed and GK seconded that the elected members of the committee be re-elected en-bloc (R Filmer, J Page, E Fuller, S Joyce, M Hares, S Russell, and S Few) – proposal carried.

REPRESENTATIVES:

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|---------------|---|--------------------------|
| Bella Ward | – | Royal British Legion |
| Alan Castle | – | Short Mat Bowls |
| Karen Russell | – | Good Companions |
| Jenny Butters | – | Dog Club |
| Ged Keele | - | Parochial Church Council |
| Vacant | - | Parish Council |
| Vacant | - | Brownies & Guides |
| Vacant | - | Women's Institute |

RF said that nothing had been heard from those organisations who do not have a representative on the Committee, but these will be contacted in due course.

MH thanked SF for being Secretary.

Meeting ended at 7:50pm

Chairman..... Date.....